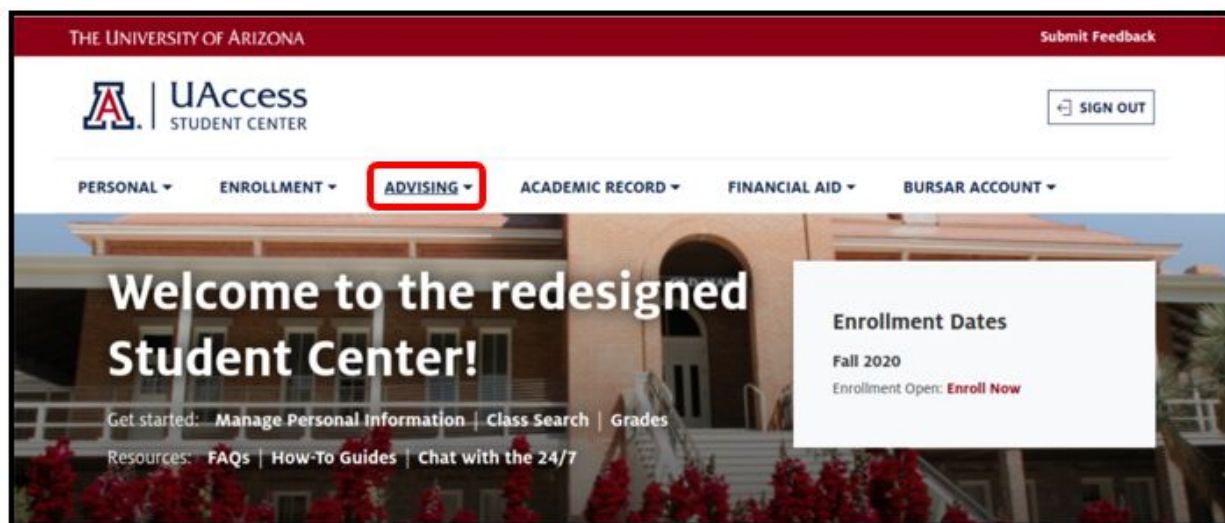


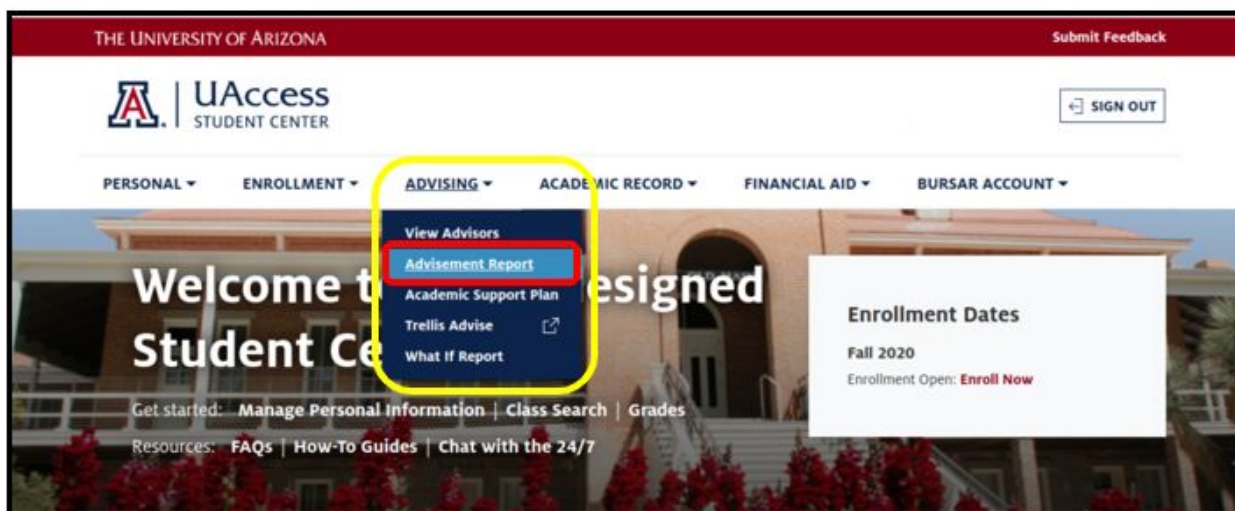
How to View Your Advisement Report (PDF)

1. Login to your [UAccess Student Center](https://uaccess.arizona.edu/) with your NetID and Password: <https://uaccess.arizona.edu/>
2. Once the homepage loads, it should look like this first image. Click the tab titled "**ADVISING.**"



Alt Text: An image of the University of Arizona UAccess Student Center homepage. Underneath the logo denoting the name of the page is a horizontal list of tabs within the website. From left to right, they read “Personal”, “Enrollment”, “Advising”, “Financial Aid”, and “Bursar Account”. Underneath the bar of tabs is a Welcome graphic and an Enrollment Dates box side by side.

3. From the drop-down with the list of options, click the second link, titled “**Advisement Report.**”



Alt Text: An image of the University of Arizona UAccess Student Center homepage. Underneath the logo denoting the name of the page is a horizontal list of tabs within the website. From left to right, they read “Personal”, “Enrollment”, “Advising”, “Financial Aid”, and “Bursar Account”. The “Advising” tab is open and the second drop-down option, titled “Advisement Report” is highlighted.

- Once this loads, you will be brought to this next page. *Make sure that you have allowed for pop-ups in your browser.* Then, scroll down and click the blue button that says “**View Report as PDF**” on the right-hand side of the page. It may take a moment to load.



Alt Text: A screenshot of the UAccess website titled “View Advisement Report”. Underneath the banner is a smaller line of text that reads “Advisement Report”. Directly to the right of that text, on the other side of the page, is a bolded link that reads “VIEW REPORT AS PDF”.

- Below is a sample of what your full **Advisement Report (PDF)** will look like in a downloadable PDF file. All of your degree requirements and current and past classes will be listed here.

The sample report is titled 'Academic Advisement Report' and is prepared for a user named 'BATCH USER'. It is divided into two main sections: 'Graduation Requirements' and 'Unit Requirements'.

Academic level	Required GPA	Actual GPA	GPA Status	Requirement Term
Undergraduate Career	2.000			Fall
Major (BA)	2.000			Fall
Minor	2.000			Fall
Minor	2.000			Fall
Unit Requirements	Required Units	Total Units *	In Progress Units	Unit Status
Units Required for this Degree	120.00			
Upper Division Units	42.00			
Units in Residence	30.00			

*Total Units and Requirement Status include In Progress Units. In Progress Units are comprised of all ungraded coursework, including future enrollments. Credit from repeated courses is excluded from the In Progress and Total Units unless the student has filed a Grade Replacement Opportunity (GRO) request. If a GRO request has been filed the GRO units will be excluded when the course is graded. Credit from developmental courses (e.g. MATH/SAS 100AX) is only temporarily included in the In Progress and Total Units and will also be excluded when graded. Note: Credit for a course can only be given once, unless otherwise specified in the course catalog.

Alt Text: A screenshot of the Advisement Report, titled “Academic Advisement Report”. Underneath the title, it reads, “Graduation Requirements” and shows the blank boxes for each category of specific graduation requirements, including “Undergraduate Career”, “Major (BA)”, “Minor”, and (Second) “Minor”.