



THE UNIVERSITY OF ARIZONA

College of  
Information Science

## Master of Arts in Library and Information Science New Student Checklist

### Before You Begin the Semester:

- Accept your offer of admissions on [GradApp](#).
- If not submitted, please have your previous institution send updated Official Transcripts to [transcripts@grad.arizona.edu](mailto:transcripts@grad.arizona.edu) or to PO Box 210076, Tucson, AZ 85721.
- Create a [University of Arizona Net ID](#).
- Complete your [FAFSA](#) and the College of Information Science (InfoSci) application for Financial Aid if needed; scholarship deadlines are March 1st for the fall semester and October 15th for the spring semester.
- Visit the [Office of Scholarships and Financial Aid](#) for information on loans, grants and university scholarships.
- Submit your [Campus Health Immunization Records](#) (Main Campus).
- Log into [UAccess Student Center](#) and explore your record, update your address and info as needed.
- Get your [CatCard](#) Student ID (Main Campus).
- Sign up for classes – check [degree requirements](#) on the website as well as [advising resources](#). Visit the [Guide to Register for Classes](#). **All students are required to take LIS 504 in their first semester.**
- Read the [MLIS Student Handbook](#) for all policies and procedures.
- Familiarize yourself with the [University of Arizona Library](#) tools and resources for [graduate students](#).
- Update your bank/direct deposit information on [UAccess Employee/Manager Self Service](#) if you are hired as a GA/TA or student worker.
- Pay all [tuition and fees](#) by the [first day of classes](#).
- Learn about the [University of Arizona Code of Academic Integrity](#).
- Learn about the [Library & Information Student Organization \(LISO\)](#) and student clubs.
- Follow the college on [Facebook](#), [X \(Twitter\)](#), [Instagram](#), [LinkedIn](#) and [YouTube](#) to stay connected.
- Learn more about [Career Resources](#).

### International Students:

- Review the [International Student Services](#) information for new incoming [Graduate Students](#) including pre-check in procedures.
- Request your I-20 on [MyGlobal](#).
- Sign up for [Mandatory Health Insurance](#).
- If you have questions about the I-20 or immigration process reach out to an [ISS Advisor](#).

### Contacts:

- [Jennifer Rochelle](#), Faculty Advisor, MA in Library and Information Science  
[jgrochelle@arizona.edu](mailto:jgrochelle@arizona.edu), [Make an Appointment](#)
- [Holly Brown](#), Director of Graduate Programs and Global Student Services  
[brownhb@arizona.edu](mailto:brownhb@arizona.edu), [Make an Appointment](#)

# New Student Resources

## Graduate College Academic Services, Policies and Procedures for New and Current Students:

- [Policies and Procedures](#)
- [Financial Resources and Funding](#)
- [Important Dates and Deadlines](#)
- [Graduate Center Resources](#)
- [GradPath Forms User Guides](#)

## College of Information Science:

- [MLIS Degree Requirements](#) and [MLIS Advising Resources](#)
- [Student Clubs and Professional Organizations](#)
- [Knowledge River Scholars Program](#)
- [Graduate Certificates](#)
- [Graduate Funding Opportunities](#)
- [InfoSci Directory](#)

## General Resources:

- [Academic Dates and Deadlines](#)
- [University of Arizona Calendars](#) (including Holiday Schedule and Events Calendar)
- [Graduate and Professional Student Council](#) (GPSC) and the [Graduate Center](#)
- [Disability Resource Center](#)
- [Campus Health](#) and [Counseling and Psychological Services](#)
- [UAccess](#) – use for Student Center and Employee/Manager Self Service.
- [D2L](#) for accessing online classes and resources.
- [Office of Scholarships and Financial Aid](#) and the [Bursars Office](#)
- [Campus Map](#)

## International Student Services:

- [Immigration Information](#)
- [New Graduate Student Information](#)
- [New Student Resources](#)
- [Advising](#) and [Contacts](#)
- [MyGlobal Online Forms](#)

## Student Support Groups:

- [Adalberto and Ana Guerrero Student Center](#)
- [Native American Student Affairs](#)
- [African American Student Affairs](#)
- [Asian Pacific American Student Affairs](#)
- [Veterans Education and Transition Services](#)
- [Immigrant Student Resource Center](#)
- [LGBTQ Affairs](#)
- [Women and Gender Resource Center; Women in Science and Engineering](#)